

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 10 FEBRUARY 1966

Applies to
Sthil only
Exec Secs
Tech Sec
D of T
Course Supervisors
Mimeo SH
Qual Sec & Qual Staff

Qual and Tech Divs

CHECK SHEETS, COURSE

THEORY COURSES

The check sheets of the Saint Hill Special Briefing Course Theory Courses will be changed as fast as is feasible to The Library Lists HCOB 30 November 1965.

These will be on a Zero rate.

Only the vital points like Axioms, Scales and key processes and Model Session are Star-Rated and these must be picked out and pointed up on the Check Sheets by the Tech Sec.

The Tech Sec is responsible for making up check sheets from the Library List omitting only any totally irrelevant HCOBs or books or pamphlets but keeping the amount of material as large as possible.

Obviously a student cannot have a copy of each bulletin or pamphlet so they are made up into sections of the level in a folder and the student hands it in when he has read it and it is reused. Students may buy copies of bulletins they want at the usual price and must pay for any they lose.

Tape check sheets will remain as they are at this time but will be added to when the Tape Library List is completed.

PRACTICAL COURSES

The Practical Courses will include the use of a doll. All auditing actions must be letter perfect using the doll before the Auditor is permitted a live pc.

A Grade Released pc for the level is required for the Classification to be assigned.

LEVEL VI

Level VI must include the entirety of the Whole Track materials assembled by M. Routsong and boxed.

These are Zero rated.

Practical for the Level consists of finding and running late implants on another pc for which the plot is known and given.

Solo Auditing Theory materials are then studied.

Practical is completed by Solo Auditing to Grade VI Release.

Persons taking this course with no earlier training must be given an E-Meter Check Sheet, rudimentary TRs and some Model Session before doing any of the above.

WARNING

There are two kinds of theory training. One is to go over a little material but very thoroughly. We have lately been doing this. The other method which I favour and have the best success with, is to go over LOTS of material lightly and swiftly and *then* go over a very small amount of very important material thoroughly.

Thus this is a shift in gears for Course Supervisors and they must not get in the students' way in going over lots of material beyond being sure it is actually covered and no misunderstood words exist in it. And they must be plain murder on the small bits that are Star rated. Axioms by heart mean Axioms by Heart and no "Ah — er —".

Remember that anyone enrolling in the SHSBC has been through the feather-weight, small check sheet Academy Courses. These people lack a broad command of the subject. So we will give it to them.

EXAMINERS STUDENTS

The method of student examination is changed herewith.

THEORY

The Certificate Exam shall consist of:

1. Assurance the student has covered the broad body of data;
2. Assurance the student can parrot the Star Rated bits quickly, and
3. The student is not all at sea about the principles of the level and why it is a level.
4. The student can demonstrate the principles.

PRACTICAL

The student examiner on a Classification Exam must be sure the student can

1. Go through the motions of an auditor for that level;
2. Answer up to some practical questions about what to do;
3. Show evidence of having released a pc at that level and in a very proper, uncopied report.

The 5 GAEs if they appear at any time at any level constitute a flunk of the examination.

Examinations should only be carried on to a point where the Examiner knows whether the student doesn't know or knows but examination should be quite pitiless.

An Examiner finding a student is obviously too bad should always send the student to Review for an Assist before sending to Cramming.

The Assist should handle ARC Breaks and misunderstands before anything else.

Only flunking incorrectly or *passing incorrectly* upsets students. The truth leaves them cheerful. Whatever else happens.

These changes are not so much changes as you think. The original method of teaching the SHSBC is being resumed.

L. RON HUBBARD

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